PEQUANNOCK, LINCOLN PARK AND FAIRFIELD SEWERAGE AUTHORITY **REGULAR MEETING MINUTES** May 14, 2025

The Regular Meeting of the Pequannock, Lincoln Park, and Fairfield Sewerage Authority was held on Wednesday, May 14, 2025, at 4:30 p.m. in the Administration Building, 188 Lincoln Boulevard, Lincoln Park, New Jersey. Chairman Kohle called the meeting to order at 4:32 p.m.

ROLL CALL

Raymond Verdonik, Robert Voorman, Arthur Schmidt, David Runfeldt, Thomas Members Present:

Boorady, Jerry Notte, David Kohle

Anthony Campisi Absent:

Thomas Bongiovanni, Executive Director; Ernest DeGraw, Plant Superintendent; Also Present:

Brian Carey, Authority Engineer; Karen Napolitano, Secretary; Victoria Holmes,

Cleary Giacobbe; Kevin O'Brien, Mott MacDonald

OPEN MEETING STATEMENT

Adequate notice of this meeting has been provided in accordance with the Open Public Meetings Act by filing written Notice and Agenda with the Authority Secretary and Municipal Clerks of Lincoln Park, Fairfield and Pequannock, and the Pequannock River Basin Regional Sewerage Authority, by having said notice and agenda posted on the public bulletin boards in the respective municipal buildings and by serving notice thereof to the Herald News, Record, and Suburban Trends newspapers.

MINUTES APPROVAL

Mr. Notte called for a motion to approve the Regular Meeting Minutes of April 9, 2025, seconded by Mr. Verdonik.

AYES: Notte, Verdonik, Schmidt, Boorady, Kohle

ABSTAINED; Voorman, Runfeldt

ABSENT: Campisi

REPORTS OF COMMITTEES

FINANCE

Mr. Notte presented the Treasurer's Report for the month of May (copy attached), the monthly financial reports for Mott MacDonald and Cleary Giacobbe, and the vouchers. He recommended the vouchers be paid as presented.

PURCHASING and PERSONNEL

Mr. Campisi was absent. There were no personnel actions for the month of May.

PLANT OPERATIONS

Mr. Schmidt referred to the Operations Report on the table. Mr. DeGraw reported that the plant is operating well.

PLANNING and EXPANSION

Mr. Boorady had nothing to report.

CONSTRUCTION

Mr. Verdonik referred to the Construction Report on the table. He noted that the Roof Replacement project is complete.

INSURANCE and LEGISLATIVE REVIEW

Mr. Voorman had nothing to report.

LEGAL and PUBLIC RELATIONS

Mr. Runfeldt had nothing to report.

MANAGEMENT REPORT

Mr. Bongiovanni reported that the NJDPES permit fee notification was received by the Authority today. As the invoice is not on the voucher list, and payment is due prior to the next Board Meeting, he requested a motion to approve payment. He noted that the assessment of \$21,480.02, seems to be accurate, but will be reviewed further by the Authority, prior to issuing payment.

On motion by Mr. Verdonik, seconded by Mr. Runfeldt, payment of the NJDPES permit fees in the amount of \$21,482.02 was approved by the following vote:

AYES: Verdonik, Runfeldt, Voorman, Schmidt, Boorady, Notte, Kohle ABSENT: Campisi

As was discussed in last month's meeting, Mr. Bongiovanni reported TBSA will be hosting a meeting on 5/21/25 with other Authorities and townships to discuss participation in a NJWDSC and USGS study to characterize PFAS in the watershed.

Mr. Bongiovanni also noted that the draft audit report has been provided to the Board members via email. TBSA is still waiting on the pension numbers from the State to finalize the audit report. Once the pension numbers have been released, the final audit report will be prepared.

ENGINEER'S REPORT

Mr. O'Brien referred to the monthly Engineer's Report on the table and brought the members up to date on all on-going projects.

UNFINISHED BUSINESS

None

NEW BUSINESS

None

CORRESPONDENCE

All members received copies of the correspondence prior to the meeting. All correspondence is on file with the Authority Secretary.

PUBLIC DISCUSSION

There was no public present.

RESOLUTIONS

RESOLUTION #25-029: Authorize Natural Gas Service Agreement with New Jersey Natural Gas

WHEREAS, the Pequannock, Lincoln Park and Fairfield Authority (the "Authority") is in need of a natural gas service connection to the Authority's treatment plant and administrative offices (the "Facility"); and

WHEREAS, New Jersey Natural Gas ("NJNG") provides natural gas services to the area; and WHEREAS, in order to initiate the natural gas service installation and connection, the Authority must enter into a Natural Gas Service Agreement with NJNG; and

WHEREAS, the Authority is desirous of authorizing the agreement with NJNG because said agreement is in the Authority's best interest to facilitate necessary natural gas services to the Facility; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4(a)(3), the Authority certifies the availability of funds to cover the maximum dollar value of the pending contract as set forth in this Resolution.

NOW THEREFORE, be it Resolved by the Pequannock, Lincoln Park and Fairfield Sewerage Authority as follows:

- 1. The Authority hereby authorizes and approves the natural gas service agreement with NJNG, attached hereto and incorporated herein. The Authority authorizes payment to be made in accordance with the terms of the agreement.
- 2. The Authority hereby authorizes and directs the Executive Director to execute any documents reasonably required to effectuate the terms of this Resolution in consultation with General Counsel, including, but not limited to, the execution of the agreement with NJNG.

MOTIONED BY: Mr. Runfeldt; SECONDED BY: Mr. Voorman

AYES: Runfeldt, Voorman, Verdonik, Schmidt, Boorady, Notte, Kohle

ABSENT: Campisi

RESOLUTION #25-030: Confirm Award of Contract for Jane Road Pump Station Upgrade

WHEREAS, the Pequannock, Lincoln Park and Fairfield Sewerage Authority advertised for bids for the Jane Road Pump Station Upgrade, and received six bids on May 1, 2025; and

WHEREAS, the Authority's Attorney has reviewed the bids for conformance with the Local Public Contracts Law and the requirements of the bid specifications; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4(a)(3), the Authority certifies the availability of funds to cover the maximum dollar value of the pending contract as set forth in this Resolution.

NOW, THEREFORE, Be It Resolved by the Pequannock, Lincoln Park and Fairfield Sewerage Authority as follows:

1. The contract for the Jane Road Pump Station Upgrade is hereby awarded to the following low bidder:

Sovereign Consulting Inc. Robbinsville, New Jersey

Total Bid Price: \$2,167,000.00

2. The Chairman is hereby authorized to proceed with a written contract with the successful bidder.

MOTIONED BY: Mr. Boorady; SECONDED BY: Mr. Voorman

AYES: Boorady, Voorman Verdonik, Schmidt, Runfeldt, Notte, Kohle

ABSENT: Campisi

RESOLUTION #25-031: Confirm Award of Contract for Electrical Maintenance and Testing

WHEREAS, the Pequannock, Lincoln Park and Fairfield Sewerage Authority advertised for bids for Electrical Maintenance and Testing, and received one bid on May 9, 2025; and

WHEREAS, the Authority's Attorney has reviewed the bids for conformance with the Local Public Contracts Law and the requirements of the bid specifications; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4(a)(3), the Authority certifies the availability of funds to cover the maximum dollar value of the pending contract as set forth in this Resolution.

NOW, THEREFORE, Be It Resolved by the Pequannock, Lincoln Park and Fairfield Sewerage Authority as follows:

1. The contract for Electrical Maintenance and Testing is hereby awarded to the following low bidder:

Travis Inc.

East Hanover, New Jersey

Total Bid Price: \$393,800.00

2. The Chairman is hereby authorized to proceed with a written contract with the successful bidder.

MOTIONED BY: Mr. Voorman; SECONDED BY: Mr. Boorady

AYES: Voorman, Boorady, Verdonik, Schmidt, Runfeldt, Notte, Kohle

ABSENT: Campisi

RESOLUTION #25-032: Operating Vouchers Approval (copy attached)

MOTIONED BY: Mr. Notte; SECONDED BY: Mr. Verdonik

AYES: Notte, Verdonik, Voorman, Schmidt, Runfeldt, Boorady, Kohle

ABSENT: Campisi

RESOLUTION #25-033: Construction Fund Vouchers Approval (copy attached)

MOTIONED BY: Mr. Verdonik; SECONDED BY: Mr. Runfeldt

Jerry Rotte

AYES: Verdonik, Runfeldt, Voorman, Schmidt, Boorady, Notte, Kohle

ABSENT: Campisi

ADJOURNMENT

There being no further business to come before the Authority, on motion by Mr. Notte, seconded by Mr. Schmidt and all in favor, the meeting was adjourned at 4:45 p.m.

Jerry J. Notte, Secretary

Dated: May 14, 2025

Karen Napolitano, Recording Secretary

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PEQUANNOCK, LINCOLN PARK AND FAIRFIELD SEWERAGE AUTHORITY

TREASURER'S REPORT

May 14, 2025

Period Ending April 30, 2025

ACCOUNT BALANCES:

CONSTRUCTION

OPERATIONS AND ADMINISTRATION		
Revenue Account	\$7,812,472.18	
Revenue - NJCMF	\$4,007,902.57	
Revenue - CD	\$4,475,558.06	
Operating Checking Account	149,453.67	
, ,	215,507.23	
Payroll Checking Account	•	
Renewal & Replacement - NJCMF	3,252,970.30	MO 4 000 444 00
Renewal & Replacement - CD	4,466,249.99	\$24,380,114.00
CONSTRUCTION AND GENERAL		
Construction Fund	\$2,057,852.53	
	4,432,907.43	6,490,759.96
Construction Fund - CD	4,432,907.43	0,430,733.30
TOTAL FUNDS APRIL 30, 2025		\$30,870,873.96
tern		
		*
MONTHLY EXPENDITURES:		
OPERATIONS AND ADMINISTRATION		
Operating Bills	\$331,609.29 *	
Payroll - Salaries & Wages	214,863.02	
- Benefits	61,516.03 *	
- Taxes	15,508.86	\$623,497.20
IUACO	10,000.00	T

TOTAL EXPENDITURES FOR APRIL 2025

Raymond Verdonik, Treasurer

79,395.72 *

\$702,892.92

Karen Napolitano, Secretary to the Board

^{*} Amount shown has not been deducted from above account balances.

OPERATING RESOLUTION #25-032

BE IT RESOLVED, by The Pequannock, Lincoln Park and Fairfield Sewerage Authority, that the bills on the list annexed hereto and made a part hereof be approved for payment and that after Voucher #25649 through #25740 have been approved by the Chairman or the Treasurer, the Treasurer shall issue warrants in payment thereof, when there are sufficient funds available to meet them.

Payee	Check #	Voucher #	Amount	Description	Accou
Accurate Pest Control, Inc.		25649	89.17	Pest Control/Apr'25	51.41
AGL Welding Supply Co.,Inc.		25650		Annual Tank Rentals	51.31
Allen Paper & Supply Co.		25651		Cleaning Supplies	51.41
Amazon		25652		Office Supplies	31.33
Amazon				Wireless Mouse/ HDMI Splitter/Operations	51.31
Amazon				Digital Scale/Lab	51.42
American Aquatic Testing, Inc.		25653		Accute Bioassay/Ammonia Analysis	51.65
American Wear		25654		Uniforms	51.43
Atlantic Health Sys-Chilton Med		25655		Pre-Placement Exams/HepB Vaccine	51.64
Balco Industries, Inc.		25656		Shop Towels	51.41
Balco Industries, Inc.		20000		Gloves/Shop Supplies	51.44
Blue Diamond Disposal, Inc.		25657		Garbage Disposal/Apr'25	51.51
·		25658			
Blue Diamond Disposal, Inc. Broadvoice				Grit & Screenngs/Apr'25	51.51
		25659		Telephone (4/24-5/2/25)	31.35
Borough of Lincoln Park/Water		25660		Pumpstation Water	51.14
Camden Group Infrastructure Rehab		25661	The state of the s	Manhole S13 Rehab/Grouting	61.24
Clark/BDS		25662		QD Bushings/Shop Supplies	51.31
Cleary Giacobbe Alfieri Jacobs, LLC		25663	· ·	General & Retainer thru Mar'25	51.58
Costello's Hardware		25664		Operations Supplies	51.31
Costello's Hardware				Cleaning Supplies	51.41
Direct Energy Business		25665		Plant Electric	51.11
Direct Energy Business				Pumpstation Electric	51.12
Donna Peteja		25666	698.26	Retiree Health Benefits/May'25	21.12
Eastern Lift Truck Co., Inc.		25667	1,114.94	Full Tune-up & Rpr Safety/Fork Lift	51.33
Engineered Solutions Corp.		25668	2,180.81	Admin Computers	31.31
Engineered Solutions Corp.			3,993.30	Annual Barracuda Support/Firewall/Router	51.52
Engineered Solutions Corp.			10,947.60	Computer Support/Operations	51.52
Engineered Solutions Corp.			5,519.00	Instrumentation Troulbeshooting	51.56
Engineered Solutions Corp.			1,308.00	Network Upgrade 2025	61.10
Envirolutions LLC		25669		2nd Grinder Pump/Skimmings	61.10
ESRI		25670		Annual Renewal/GIS Hosting (7/3/25-7/2/26)	51.52
Fairfield Maintenance Inc.		25671		Monthly UST Inspection/Apr & May'25	51.65
Fisher Scientific		25672		Chemicals/Lab	51.42
Gannett Media Corp		25673		Legal Notices	31.32
Grainger, Inc.		25674		Parts/Shop Supplies	51.31
Grainger, Inc.			i i	Lubricants/Grease/Shop Supplies	51.34
Grainger, Inc.				Dry Wipe Rolls/Shop Supplies	51.41
Grainger, Inc.				Eyewash Yoke/Oxygen Sensor/Gloves	51.44
Grainger, Inc.				Wasp/Hornet Killer/Shop Supplies	51.54
Hach Company		25675		Sample Tubing Rolls/PS' Lab Samplers	51.42
Health Equity/WageWorks		25676		HC FSA Admin Fee/Apr'25	31.38
Hogan Security Group, LLC		25677		Perimeter Door Maintainence/Plant & PS	51.33
Home Depot		25678		Milk Crates/Copper Piping/Shop Supplies	51.33
· ·		20076			
Home Depot				Paint Supplies/Operations	51.35
Home Depot		05070		Weed Killer/Trim Line/Operations	51.54
Idexx Laboratories		25679		Colilert/Quanti-Trays/Lab	51.42
In-Line Air Conditioning Co., Inc.		25680		Leak/Service Call/Switchgear Bldg HVAC #3	51.33
In-Line Air Conditioning Co., Inc.			1,318.14	Repair Leak/Refill Refrigerant/HW HVAC	51.33

Payee	Check #	Voucher #	Amount	Description	Accoun
Jersey Central Power & Light		25681	15,955.89	Plant Electric	51.11
Jersey Central Power & Light				Pumpstation Electric	51.12
Loraine Tuohey		25682		Retiree Health Benefits/May'25	21.12F
Magnum Vac Service LLC		25683		Jetvac Clean Scum Pit/Plant Sewer Lines	51.33
Maximum Material Handling, LLC		25684		Safety Inspection Repairs/Hoist # 02,04,06	51.32
McMaster-Carr Supply Co.		25685		Parts/VFD Installation/Shop Supplies	51.31
Michael E. Solla		25686		Retiree Health Benefits/May'25	21.12
Willer Energy Inc.		25687		ABB Control Master Display/2nd Stage RAS	51.31
Miller Energy Inc.		25688	· ·	Install VFD/Thickener Pump #4	61.10
Miller Energy Inc.		25689	· ·	Install VFD/New RAS Pump/2nd Stage #2	61.10
Momar, Inc.		25690		Passage Blocks/PS Grease Control	51.21
Nott MacDonald Group, Inc.		25691		General Consulting/Apr'25	51.53
Mott MacDonald Group, Inc.		25692		LSRP Services	51.63
Mott MacDonald Group, Inc.		20002		LSRP Services/Gas USTs	51.63
Mott MacDonald Group, Inc.		25693		IPP Services 2025-2026	51.63
Mott MacDonald Group, Inc.		25694	'	Jane Road PS Upgrade	61.26
Mott MacDonald Group, Inc.		25695		Electrical Maintenance & Testing	61.28
Mott MacDonald Group, Inc.		25696	,	Administration Building Roof	61.29
New Jersey Manufacturers Ins. Co.		25697	,	Workers Compensation	51.48
IJWEA, Registrar		25698	,	Associate Memberships/2 Employees	31.22
NJWEA, Registrar		25699		Conference Registratio/8 Employees	31.24
North Jersey Pump & Controls, LLC		25700	· '	Birdcage Level Transducer/Shop Supplies	51.31
One Call Concepts		25700		One Call Messages/Apr'25	51.62
Optimum		25701		Internet Service (4/16-5/15/25)	31.35
Optimum Fiber		25702		Fiber Service (4/16-5/15/25)	31.35
Pace Analytical Services, LLC		25703		PFAS Testing/IPP & Plant Quarterly	51.65
•		25704		Liquid Sludge Disposal (4/1-4/30/25)	51.55
Passaic Valley Sewerage		25705		Payroll Processing/Apr'25	31.38
Primepoint, LLC PSE&G		25700		Jane & Fairfield Roads Electric	51.12
SE&G		25707	, , , , , , , , , , , , , , , , , , ,	Glenroy Road Electric	51.12
		25708	· ·	1 *	51.55
R&D Trucking		25709		Sludge Removal (4/1-4/31/25)	51.55
Ready Refresh				Water/May'25	51.14
Recchia Landscaping, Inc		25711		1x Services/Plant & Pumpstations	21.12
Robert N. Bongiovanni		25712		Retiree Health Benefits/May'25	51.43
Semel's Embroidery		25713		Employee Shirts	51.43
Seton		25714		Tags for Gates/Shop Supplies	51.35
Sherwin Williams		25715		Paint/Plant Painting	51.64
Skyline Environmental, Inc.		25716		Health & Safety Training	21.12
State of NJ/Pensions & Benefits		25717	'	Health & Dental Benefits	31.21
FBSA/Brian Carey		25718		Mileage & Tolls NJWEA Mtg (4/11)	
TBSA/Brian Carey		05740		Cell Phone/Dec'24-May'25	31.35
BSA/Ernest DeGraw		25719		Cell Phone/Dec'24-May'25	31.35
FBSA/Evan Napolitano		25720		NJWEA Associate Membership	31.22
FBSA/Jake Napolitano		25721		Safety Boots	51.43
FBSA/Jason Tillery		25722		Cell Phone/Dec'24-May'25	31.35
BSA/Joseph Gibson		25723		Cell Phone/Dec'24-May'25	31.35
BSA/Karen Napolitano		25724		Office Supplies/Plant/Admin	31.33
TBSA/Karen Napolitano				Cell Phone/Dec'24-May'25	31.35
BSA/Michael A. Nix		25725	1	Enrollment/WWTP Courses	31.24
BSA/Nicholas Stein		25726	I	Cell Phone/Dec'24-May'25	31.35
BSA/Patrick Tuohey		25727	1	Cell Phone Dec'24-May'25	31.35
BSA/Petty Cash		25728		Bank Mileage	31.21
TBSA/Petty Cash				Food/Board Meeting (4/9)	31.36
ΓBSA/Richard Walter		25729		Cell Phone/Dec'24-May'25	31.35
TBSA/Thomas Bongiovanni	1	25730	327.57	Cell Phone/Dec'24-May'25	31.35

Payee	Check #	Voucher #	Amount	Description	Account
USA Blue Book		25731	138.84	Drain Flusher/Shop Supplies	51.31
USA Blue Book			1,084.90	Membrane Kit/Buffers/Lab	51.42
USALCO Baltimore Plant, LLC		25732	11,955.85	Polyaluminum Chloride	51.25
Verizon		25733	408.03	Telephones	31.35
Verizon Wireless		25734	380.52	PS Modems	31.37
VSP Vision Insurance Co. (CT)	1	25735	357.69	Vision Insurance/May'25	21.12
W. B. Mason Co., Inc.		25736	282.96	Office Supplies	31.33
Wallington Plumbing & Heating		25737	617.18	Parts/Shop Supplies	51.31
Wayne Electrical Supply Company		25738	578.02	Parts/Shop Supplies	51.31
WEX Bank/Quick Chek Universal		25739	223.22	Fuel Purchases	51.34
William Murphy		25740	700.00	Retiree Health Benefits/May'25	21.12R
2025 BUDGET TOTA	L		406,033.97		

IT IS HEREBY CERTIFIED, this is a true and correct copy of a Resolution adopted on Roll Call at a Regular Meeting of the Pequannock, Lincoln Park and Fairfield Sewerage Authority held on May 14, 2025.

Dated: May 14, 2025

Qavid G. Kohle, Chairman

Raymond Verdonik, Treasurer

Karen Napolitano, Secretary to the Board

CONSTRUCTION RESOLUTION #25-033

BE IT RESOLVED, by The Pequannock, Lincoln Park and Fairfield Sewerage Authority, that the bills on the list annexed hereto and made a part hereof be approved for payment and that after Voucher #1095 through #1096 have been approved by the Chairman or the Treasurer, the Treasurer shall issue warrants in payment thereof, when there are sufficient funds available to meet them.

Payee	Check #	Voucher #	Amount	Description	Account
Mott MacDonald Group, Inc. NJ Natural Gas	ii .	1095 1096	15,655.03 63,740.69	Solids Building Boiler Replacement Natural Gas Installation & Connection	81.63 81.63

2025 BUDGET TOTAL

79,395.72

IT IS HEREBY CERTIFIED, this is a true and c	orrect copy of a Resolution adopted on Roll Call at a Regular Meeting of the
Pequannock, Lincoln Park, and Fairfield Sewerag	e Authority held on May 14, 2025.
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Dated: May 14, 2025	David G. Kohle, Chairman
	Raymond Verdonik, Treasurer
	Laren Kapdetano

Karen Napolitano, Secretary to the Board